

FILED

DEC 01 2017

CITY CLERK

RESOLUTION 29, 2017

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account of the General Fund budget to meet current and anticipated expenditures within said Department, and;

WHEREAS, There are surplus funds in another account of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Department:

FROM: #0101-0014-01-413.030	Legal – Group Health	\$ 7,000.00
TO: #0101-0041-01-413.030	EPD – Group Health	\$ 7,000.00
FROM: #0101-0041-02-422.005	EPD – Operating Supplies	\$ 3,000.00
FROM: #0101-0041-02-422.010	EPD – Gasoline	\$ 2,000.00
FROM: #0101-0041-03-437.030	EPD – Vehicle Rep & Maint	\$ 1,150.00
TO: #0101-0041-01-413.030	EPD – Group Health	\$ 6,150.00
TOTAL		\$13,150.00

Introduced by: O. Earl Elliott O. Earl Elliott, Councilman

Passed in open Council this 14th day of December, 2017.

[Signature] Karrum Nasser, President

ATTEST: [Signature] Charles P. Hanley, City Clerk

Presented by me to the Mayor this 14th day of December, 2017.

[Signature] Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 14th day of December, 2017.

[Signature] Duke A. Bennett, Mayor

ATTEST: [Signature] Charles P. Hanley, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: General Fund

DATE: November 29, 2017

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>0101-0014-01-413.030</u>	<u>Legal - Group Health</u>	\$ <u>7,000.00</u>
TO:	<u>0101-0041-01-413.030</u>	<u>EPD - Group Health</u>	\$ <u>7,000.00</u>
FROM:	<u>0101-0041-02-422.005</u>	<u>EPD - Operating Supplies</u>	\$ <u>3,000.00</u>
FROM:	<u>0101-0041-02-422.010</u>	<u>EPD - Gasoline</u>	\$ <u>2,000.00</u>
FROM:	<u>0101-0041-03-437.030</u>	<u>EPD - Vehicle Rep & Maint</u>	\$ <u>1,150.00</u>
TO:	<u>0101-0041-01-413.030</u>	<u>EPD - Group Health</u>	\$ <u>6,150.00</u>

Total Amount to Be Transferred \$ 13,150.00

Department Head Approval: _____ Date: _____
(Forward to Mayor) Signature

Mayoral Approval:  Date: 11-29-17
(Forward to Controller) Signature

Controller Approval:  Date: 11/29/17
(Forward to the Legal Department) Signature

RECEIVED

Received by Legal: _____ Resolution # _____
Date NOV 29 2017

CITY LEGAL

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

Memo

To: Mayor Duke Bennett
From: Leslie Ellis, City Controller
Ccs: Chief John Plasse; Eddie Felling
Date: November 29, 2017
Re: Request to Transfer Funds in the General Fund

I am requesting a Transfer from the Legal Department Group Health line item to the Group Health line item in the Environmental Protection's (EPD) budget. This is a transfer in the General Fund between two different departments and no new money is being appropriated.

I am also requesting a Transfer within the EPD budget from the Supplies Series and the Vehicle Repair and Maintenance line item into the EPD Group Health line item. Employee Group Health expense increased during 2017.

The Request for Transfer of Budgeted Funds Form is attached.

Please contact me with any questions.

Thank you.